

AVP/Senior Manager/Compliance Officer

ERGO Insurance Pte Ltd is ERGO Group's subsidiary in Singapore. ERGO is one of the major insurance groups in Germany and Europe. Worldwide, it is represented in 30 countries and concentrates on Europe and Asia. ERGO is the primary insurance arm of Munich Re Group, one of the world's leading risk carriers.

We are looking for a highly-motivated individual to join us as **AVP/Senior Manager/Compliance Officer**. This is an excellent opportunity to contribute strategically to the company's transformation.

Requirements

To be successful in this role, you will possess the following experience, knowledge and skills:

- Ideally of more than 5 years in compliance, preferably in the insurance / reinsurance / financial services industry
- General understanding of the Compliance requirements in the insurance / reinsurance sector, preferably experience with implementing and maintaining a Compliance Management System
- Good knowledge of insurance legislations, with expertise in contractual and corporate legislations
- Strong knowledge of Insurance Act, GIA guidelines, MAS related notices and guidelines, and related legislations
- Mature and independent worker with very good stakeholder management capability
- Excellent analytical and communication skills, with the ability to work collaboratively at all levels and across functions.

Job description

The successful applicant will:

- Manage the company's compliance and data protection function
- Develop, implement and maintain a Compliance Management System as defined by ERGO Group. Ensure adequate organisational measures for relevant compliance topics such as IT compliance, Outsourcing, Data Protection, Anti-money Laundering / Countering of Financing of Terrorism, Bribery and Corruption, Fraud, Anti-Discrimination, Sales Compliance, Anti-Trust and Competition Law
- Identify, assess, monitor and report compliance risks of the company
- Develop a Compliance Plan based on the Compliance Risk Assessment
- Ensure the company's data protection obligations are met and monitored
- Establish and implement compliance policies which are consistent with local regulations and ERGO Group's policies
- Ensure compliance with the company's Code of Conduct
- Provide compliance oversight and monitoring to assist stakeholders to comply with legislative and other requirements
- Provide and/or co-ordinate compliance training to management and staff
- Prepare compliance reports for management, Risk Committee and Group Compliance to ensure appropriate transparency and information flow
- Interact regularly with ERGO Group's Regional Compliance Manager. Implement minimum standards defined by Group Compliance
- Assist with complaint investigation, when necessary
- Maintain accurate statutory registers
- If legally qualified, draft, review and negotiate legal documents and commercial contracts

Contact

Interested candidates please send a **DETAIL RESUME in MS WORD** doc to career@ergo.com.sg.